

Job Specification

Job title: Principal Planner - Transport Policy
Service: Planning and Transport Policy
Grade: G10
Reporting to: Team Leader - Strategic Planning

Your job

You will be responsible for transport policy as part of the Strategic Planning Team. Your primary purpose will be to ensure that the role of transport in influencing the location and form of development is strengthened within Wigan Council and across the borough, liaising with and influencing the full range of stakeholders.

You will ensure that the council is in a strong position in transport planning terms to contribute to the Greater Manchester Spatial Framework and preparing local plans, policies and guidance, as well as guiding and assisting neighbourhood plans. You will work closely with the Development Management Service to help them approve planning applications that are right for Wigan Borough, within the statutory timeframes. You will also work with colleagues across the directorate, council, Greater Manchester and partner organisations, to help accelerate the delivery of housing, economic development and transport infrastructure and services, and help improve air quality.

In this job you will:

- ◆ Ensure an effective contribution on transport planning policy to the preparation, examination and adoption of the Greater Manchester Spatial Framework and Wigan Local Plan, as part of the council's duties on neighbourhood planning and to the preparation of other planning documents
- ◆ Ensure that the Development Management Service is supported effectively on transport planning and travel planning aspects of major developments to enable the best possible outcomes to be achieved for Wigan Borough, including contributing to the pre-application advice service, working with Traffic Managers and other stakeholders as appropriate
- ◆ Ensure that transport planning policy and strategy is reviewed and developed, working with other key stakeholders including TfGM, Transport for the North, national agencies and public health
- ◆ Ensure that the council's major transport infrastructure projects and transport services are suitably informed and influenced through the contribution of good transport planning evidence and advice
- ◆ Ensure an appropriate contribution on transport planning policy matters to other initiatives such as strategic funding bids that will help accelerate the delivery of new homes and create/maintain great places
- ◆ Ensure in-depth understanding, reviewing, collating and analysing of detailed evidence on transport matters to underpin the role of the team, including leading on transport modelling within the council
- ◆ Undertake community and stakeholder engagement as part of plan and policy preparation and ensure it is recorded, assessed and acted upon
- ◆ Ensure that good channels of communication are maintained with Ward Members, residents and TfGM on bus service changes and other local transport planning matters
- ◆ Advocate opportunities for transport planning policy to assist in the achievement of the council's objectives and ensure that the performance of transport policies are monitored, analysed and assessed and outputs and outcomes presented for scrutiny and acted upon
- ◆ Effectively supervise and support staff working for you on any of the above, ensuring full understanding and strong performances.

In this job you will need

You must be able to demonstrate the following essential requirements:

- ◆ A degree or equivalent in town planning, transport planning or a closely related professional discipline and a Chartered Member of the Royal Town Planning Institute, Chartered Institute of Highways and Transportation, Transport Planning Society or equivalent professional body
- ◆ Able to apply a high level of knowledge and understanding of the legal, regulatory, policy, resource and political framework within which transport planning works and of its role and opportunities within Wigan Borough
- ◆ To be proactive in tackling issues around transport across all modes to help deliver growth and housing, improve places and support healthier lifestyles, and have the ability to apply a suitable understanding of the commercial issues relating to development
- ◆ Able to work in-depth on highly complex transport plans, assessments and policies, to observe, research, investigate, analyse and appraise, with good numeracy and statistical analysis skills
- ◆ The skills and knowledge to apply relevant tools and techniques in transport planning, including transport modelling
- ◆ Self-organised with good project management skills, able to work well alone on highly complex tasks with minimum supervision and see things through and meet stretched targets and deadlines
- ◆ An effective communicator, in written, spoken, graphic and multi-media forms, listens actively, tailors communications to the audience, manages misinformation and shares information
- ◆ Works well in partnership and collaboratively on highly complex matters, with other disciplines within the council and across organisational boundaries, to advance the borough's best interests
- ◆ Knowledge and experience of good performance management
- ◆ A current valid driving licence or the ability to demonstrate the efficient use of own or public transport to undertake on site duties

Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Be Wigan** behaviours.

Be Positive... take pride in all that you do

Be Accountable... be responsible for making things better

Be Courageous... be open to doing things differently

Individuals with line management responsibilities are also expected to ...

Inspire... lead by example and help others to see the big picture

Care... show genuine concern for people as individuals and value their contributions

Engage... I connect with others both within and beyond the organisation

Staff Deal

Our Staff Deal is an informal agreement with all staff. It outlines what you can expect from us, and in return what we expect from you



Our part

- Provide strong, honest and visible leadership
- Reward your commitment and hard work
- Care for your health and well being
- Listen to you and put your ideas into action
- Support you to give something back
- Offer opportunities to learn and grow
- Be one team, one council
- Believe in you

Signed 
Donna Hall CBE, Chief Executive

Your part

- Listen, be open, honest and friendly
- Be efficient, flexible and professional
- Care for your health and stay active
- Tell us how we can improve
- Give something back whenever you can
- Take opportunities to learn and grow
- Be one team, one council
- Believe in yourself and our borough

Signed _____

 WiganCouncilOnline  wigan council  @wigan council  wigan.gov.uk