PERSON SPECIFICATION

Job Title: MIDDAY ASSISTANT

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|  | **Selection Criteria****Essential** | **Selection Criteria****Desirable** | **How Assessed** |
| **Education & Qualifications** | Not applicable | NVQ Level1/2 relating to working with childrenFirst Aid certificate | AFAF / I |
| **Experience** | Experience of interacting with children | Experience of working with school-aged children | AF / I |
| **Skills & Abilities** | Ability to work under supervision and as a member of a teamInterpersonal skills to communicate well with children and to command attentionAbility to work in accordance with the school’s health and safety policiesAbility to be flexible and to work on own initiative within school guidelinesAbility to deal with minor injuries |  | AF / IAF / IAF / IAF / II |
| **Knowledge** | Some knowledge of children’s games and activitiesUnderstanding of safeguarding and recognising the importance of ensuring a secure and safe environment for pupilsUnderstanding of confidentiality and why this is important in a school | Knowledge of basic first aid  | AF / IAF / IAF / IAF / I |
| **Work circumstances** | To be able to undertake further training as required |  | I |

*Abbreviations:* AF = Application Form; I = Interview.