PERSON SPECIFICATION

Job Title: MIDDAY ASSISTANT

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|  | **Selection Criteria**  **Essential** | **Selection Criteria**  **Desirable** | **How Assessed** |
| **Education & Qualifications** | Not applicable | NVQ Level1/2 relating to working with children  First Aid certificate | AF  AF / I |
| **Experience** | Experience of interacting with children | Experience of working with school-aged children | AF / I |
| **Skills & Abilities** | Ability to work under supervision and as a member of a team  Interpersonal skills to communicate well with children and to command attention  Ability to work in accordance with the school’s health and safety policies  Ability to be flexible and to work on own initiative within school guidelines  Ability to deal with minor injuries |  | AF / I  AF / I  AF / I  AF / I  I |
| **Knowledge** | Some knowledge of children’s games and activities  Understanding of safeguarding and recognising the importance of ensuring a secure and safe environment for pupils  Understanding of confidentiality and why this is important in a school | Knowledge of basic first aid | AF / I  AF / I  AF / I  AF / I |
| **Work circumstances** | To be able to undertake further training as required |  | I |

*Abbreviations:* AF = Application Form; I = Interview.