**Person Specification**

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| **Job title** | **Grade** | **School** | **Location** |
| Teaching Assistant Level 2 |  | Moss Park Infant School | Trafford |

#### Note to applicants

Whilst all criterions below are important, those under the **Essential** heading are the key requirements. You should pay particular attention to these areas and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

**(\*See grid overleaf)**

| **Essential criteria** | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
| --- | --- | --- |
|  | Good Numeracy/literacy skills | A/I |
|  | Supporting Teaching and Learning Level 2 Certificate (or equivalent) | A/I/C |
|  | Effective use of ICT to support learning. | A/I |
|  | Use of equipment technology. | A/I |
|  | General understanding of national/foundation stage curriculum and other basic learning programmes/strategies. | A/I |
|  | Understanding of child development and the Early years/KS1 curriculum | A/I |
|  | Ability to self-evaluate learning needs and actively seek learning opportunities | A/I |
|  | Ability to relate well to children and adults. | A/I |
|  | Work constructively as part of a team, understanding classroom roles and responsibilities | A/I |
|  | Working with or caring for children of relevant age. | A/I |

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| Desirable criteria | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
|  | Completion of Teaching Assistant Introductory Training. | A/I/C |
|  | Working towards Supporting Teaching and Learning Level 3 Diploma | A/I |
| 3. | Training in relevant strategies (e.g. literacy). | A/I/C |
| 4. | First Aid Training as appropriate. | A/I/C |
| 5. | Understanding of relevant policies/codes of practice and awareness of relevant legislation | A/I |
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| --- | --- | --- | --- |
| **Completed by** | **Date** | **Approved by** | **Date** |
|  |  |  |  |

**Method of assessment (\* M.O.A.)**

**A =** Application form**, C =** Certificate**, E =** Exercise**, I** **=** Interview**, P =** Presentation**, T =** Test**, AC =** Assessment centre