

Job specification

Job title: Shared Lives Support Worker
Service: Shared Lives – People Directorate
Grade: G4
Reporting to: Shared Lives Manager

Your job

As a Support worker in Shared Lives you will have a great opportunity to join a team that makes a real difference to people in the borough through the implementation of The Deal for Adult Social Care & Wellbeing. You will work with Shared Lives Champions and customers, focussing on people's strengths, gifts, talents and qualities to help them to realise their goals, dreams and aspirations.

You will play a key part in empowering the people you support to develop greater links in their local communities and beyond. You will work on a rota basis which will include some evenings and week-ends.

In this job you will

On an on-going basis you will:

- ◆ Support service users and Shared Lives Champions to realise their goals and aspirations as set out in their Shared Lives Placement Agreement and Placement Reviews.
- ◆ Promote and maintain the health and well-being of service users and Champions ensuring their needs are met.
- ◆ Actively encourage service users and Champions to make their own decisions, take positive risks and try new activities.
- ◆ Keep accurate electronic records and ensure Shared Lives documentation is updated promptly.
- ◆ Effectively respond to and report any incidents or emergencies occurring as part of a Shared Lives placement.
- ◆ Monitor and maintain quality assurance frameworks in line with Care Quality Commission (CQC) regulations.
- ◆ Work in line with the Council's Safeguarding procedures.
- ◆ Work within a team to develop and embrace new ways of working which are innovative and creative.
- ◆ Visit service users and champions in their own homes across the borough to support the shared lives arrangements.

In this job you will need

You must be able to demonstrate the following essential requirements:

- ◆ A Level 2 qualification in Health and Social Care or equivalent, or relevant experience working with people who need support due to age, disability or illness.
- ◆ Ability to work in partnership with others and develop the trust, respect and co-operation of a broad spectrum of colleagues and partners.
- ◆ The ability to be flexible to meet the needs of the service, including the ability to work some evenings and weekends.
- ◆ Possess excellent communication skills, both oral and written.

- ◆ Ability to record accurate information electronically and embrace the use of new technology.
- ◆ Ability to work effectively as part of a team and work unsupervised.
- ◆ The ability to deliver high quality customer care, ensuring problems are dealt with effectively and providing all individuals with a positive experience of Shared Lives.
- ◆ A full UK driving licence or the ability to demonstrate the efficient use of own or public transport to travel to a variety of venues around the borough and beyond.

Our culture

For us, it's not just about all we achieve as an organisation, but how we do it. Therefore, all employees are expected to display our **Be Wigan** behaviours.

Be Positive... take pride in all that you do

Be Accountable... be responsible for making things better

Be Courageous... be open to doing things differently

Individuals with line management responsibilities are also expected to ...

Inspire... lead by example and help others to see the big picture

Care... show genuine concern for people as individuals and value their contributions

Engage... I connect with others both within and beyond the organisation

Staff Deal

Our Staff Deal is an informal agreement with all staff. It outlines what you can expect from us, and in return what we expect from you

Staff Deal

Wigan Council

Our part

- Provide strong, honest and visible leadership
- Reward your commitment and hard work
- Care for your health and well being
- Listen to you and put your ideas into action
- Support you to give something back
- Offer opportunities to learn and grow
- Be one team, one council
- Believe in you

Signed

Donna Hall CBE, Chief Executive

Your part

- Listen, be open, honest and friendly
- Be efficient, flexible and professional
- Care for your health and stay active
- Tell us how we can improve
- Give something back whenever you can
- Take opportunities to learn and grow
- Be one team, one council
- Believe in yourself and our borough

Signed



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