



**ST JAMES'S**  
CHURCH OF ENGLAND HIGH SCHOOL  
CARING FOR OTHERS † ACHIEVING EXCELLENCE

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Headteacher: Mrs T. Lewyckyj B.Ed M.Ed NPQH

Dear Applicant

Thank you for your interest in this important post.

Following a review of the leadership team of St James's we are looking to appoint a second Deputy Headteacher for September 2017 to take strategic responsibility for academic and pupil progress. As the school moves towards the creation of the MAT with Canon Slade and Bolton St Catherine's Academy, the Headteacher's role has become more strategic and as a result, the governors have agreed to build the capacity of the SLT with the appointment of a second Deputy Headteacher.

We did not take the decision to move towards a MAT likely, but we did so to ensure that we are in charge of our destiny and that children and strong Christian values are at the heart of our schools.

Our ethos of 'Caring for Others † Achieving Excellence' permeates everything we do. We are now the most oversubscribed school in Bolton and in the top seven within Greater Manchester. We benefit from the support of our local churches and have an excellent track record in securing academic success, providing a wide range of enrichment opportunities and ensuring an excellent all-round education. The person appointed to the post will need to be a practicing Christian.

We are a MAD school (Make A Difference) and St James's is a great place to work and an excellent community to belong to. We receive tremendous support from our parent body and a committed group of governors. Our pupils are actively engaged in all aspects of school life, the community and there is a culture of mutual support and openness. Our staff are extremely committed and we invest in our staff through our two hour weekly CPD sessions.

This is an exciting time for our school and the proposed MAT and we are looking for a new colleague who goes that extra mile and has the potential to become an outstanding leader in the future.

If you would like to apply for the post, please read the accompanying job description, person specification and the additional information carefully. Please fill in the application form and send it to me with a letter (no longer than two sides of A4) giving an indication of your experience and stating how you would drive up academic standards and improve pupil progress at the school.

Applications can either be submitted via the TES on our school website or emailed to [recruitment@st-james.bolton.sch.uk](mailto:recruitment@st-james.bolton.sch.uk). Alternatively if you wish to post a hard copy of your application please mark for the attention of Miss S Wardle, HR officer. We request you only submit your application in one format, please do not send an electronic version and a paper version.

Please ensure you provide an up to date email address with your application as we contact candidates electronically rather than by post on most occasions.

I look forward to hearing from you.

Yours sincerely

**Mrs T Lewyckyj**  
Headteacher



National  
Teaching  
School



Bolton South Cluster  
Creating a brighter future

