



Headteacher: Mrs J Lowe
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December 2016

Dear Applicant,

RE: APPLICATION FOR THE POST OF LABORATORY TECHNICIAN

Thank you for your interest in the post of Laboratory Technician.

Applicants should possess the following qualities or skills:

- ❖ Have excellent organizational skills
- ❖ Have a pleasant and calm approach and good interpersonal skills
- ❖ Keen to undertake a wide range of support activities
- ❖ Keen to develop skills and work as part of a team

The post is available as soon as possible (subject to Safeguarding clearance) between 15 and 25 hours per week, term time only (plus one week) starting at 11.00 am.

The salary is in accordance with APT & C Scale 3 which is currently £5,791 - £6,166 (approximate actual salary for 15 hours) to £9,653 - £10,277 (approximate actual salary for 25 hours).

The School is an equal opportunities employer committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This position is subject to an Enhanced Disclosure check. You can obtain further details regarding this check from www.dbs.gov.uk.

If you wish to apply for the post, please complete an application form and send for the attention of Mr. C. Watson, Head of Science by Monday 9 January 2017. If you have not heard from us by Friday 13 January 2017, please assume that your application has been unsuccessful in this instance, we regret we are unable to offer feedback to un-shortlisted candidates.

We look forward to receiving your application.

Yours sincerely,

J.LOWE
Headteacher.

***The Kingsway School
Science Technician
Person Specification***

<i>Criteria</i>	<i>Essential</i>	<i>Desirable</i>
Good organisational ability	✓	
Experience in managing a technician's variable work load		✓
Competent knowledge of practical equipment used in all three Science specialisms	✓	
Experience in managing a budget allocation in excess of £10,000		✓
Able to use own initiative and work in innovative ways.	✓	
Clear commitment to continuous professional development.	✓	
First Aid trained with current certification.		✓
Ability to work under pressure and deadlines.	✓	
Excellent communication skills and ability to deal with other staff courteously and effectively	✓	