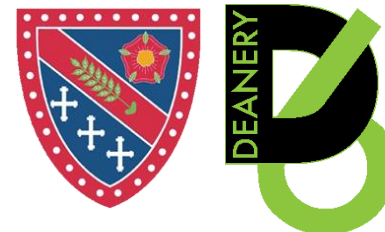


# The Deanery Church of England High School and Sixth Form College



## Sixth Form Learning Assistant

Salary Grade: G5  
Hours of Work: 30 hours 25 minutes per week, term-time only  
Monday – Friday, 8.30am – 3.15pm, 40 minute lunch break

### PERSON SPECIFICATION

QUALIFICATIONS	E	D	Source
▪ GCSE A* - C in English and Maths or equivalent	✓		A/I/T
▪ Level 3 for Teaching Assistants or equivalent	✓		A/I
▪ High level of numeracy and literacy skills	✓		A/T
▪ To be ICT literate to the equivalent of Level 2 or above	✓		A/T
EXPERIENCE			
▪ Training in the relevant learning strategies, e.g. literacy and/or in particular curriculum or learning area	✓		A/T
▪ Experience of working in a Post-16 setting		✓	A/I
▪ To have previous experience of working with, or caring for young people of a relevant age with learning and behavioural difficulties	✓		A/R
▪ Experience of working with children who have English as an additional language		✓	A/I
▪ Experience in delivering structured learning activities/teaching programmes	✓		A/R
KNOWLEDGE/ABILITIES			
▪ Ability to relate well to both children and adults	✓		I/T
▪ Ability to self-evaluate learning needs and actively seek learning opportunities	✓		A/I/T
▪ Ability to use a range of ICT packages effectively to support learning	✓		A/I/R
▪ A good knowledge of the implementation of Education Healthcare Plans	✓		A/I/R
▪ Ability to administer routine tests	✓		A/T
SKILLS			
▪ Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	✓		A/I/T
▪ A genuine interest in supporting the education of high needs students	✓		A/I
▪ A willingness to participate in ongoing professional development and training	✓		A/I
OTHER QUALITIES			
▪ Ability to work with minimum direction and supervision	✓		A/I/R
▪ Ability to work well as part of a team	✓		A/I/R

▪ Ability to build good relationships		✓		A/I/R
▪ Self motivated		✓		A/I/R
▪ Flexible approach to meet needs of role		✓		A/I/R
▪ Reliable and punctual		✓		A/I/R
▪ Approachable and friendly manner		✓		A/I/R
▪ Able to think creatively to resolve problems and seek solutions		✓		A/I/R/T
▪ Confidentiality		✓		A/I/R
▪ Initiative		✓		A/I/T
▪ Professional appearance, adhering to the school's Staff Dress Code		✓		I/R
▪ Can support Christian ethos of the school and Mission Statement		✓		A/I
<b>KEY:</b>	A	=	Application	
	I	=	Interview Process	
	R	=	References	
	T	=	Test	