



TRAFFORD
COUNCIL

Family Support Worker Role Profile

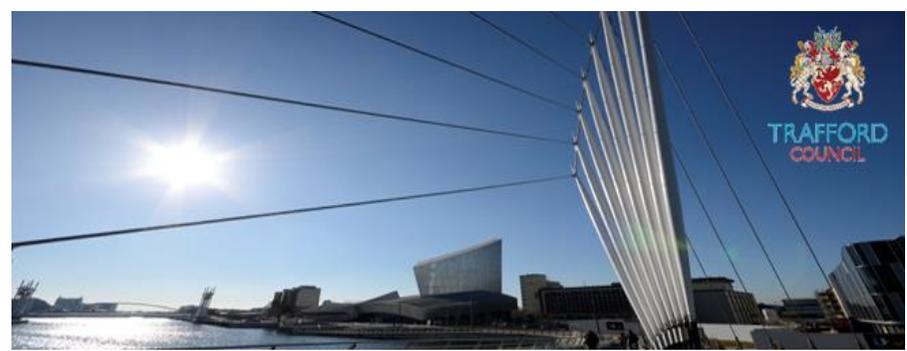
Service: Children, Families and Wellbeing
Grade: Band 3
Reporting to: Senior Practitioner/Team Leader/Service Manager
Responsible for: N/A

We Have

Trafford is a great place to live, work, learn and visit. From its leafy suburbs, to its more urban areas, the borough takes pride in its strong, diverse communities, its cultural and sporting heritage and its position as the region's economic powerhouse.

We have a diverse culture and history and lead the way in innovative groundbreaking initiatives, all aimed at supporting change, positioning the Council and ensuring it is able to continue providing key services to the most vulnerable. Trafford Council and its partners in the public, private and third sectors are embarking on a Vision for 2031, which sees us working together to close inequality gaps and maximise Trafford's huge potential and ensure that we have **No one held back, No one left behind**. The principles behind this vision are:

- People - We will help you to help yourself and each other*
- Place - Create places where people want to live, learn, work, invest and relax*



Our Culture

Trafford Council employs around 2400 non-school members of staff and as one of the biggest employers in the borough, we work hard to make Trafford Council an employer of choice. We care what you think and believe you are more than just a job role. We have a great benefits' package and a real focus on your health and wellbeing, as well as, extensive learning and development opportunities.

For us, it's not just about *what* we achieve as an organisation, but *how* we do it. Therefore, all employees are expected to display our values.

At Trafford Council we:

Engage the people of Trafford	Are always Improving
Lead the way	Act with Integrity
Value our People	Use Time and Money wisely

You Have

Your Strengths

The 'You have', 'Your strengths' and 'A day in the life' sections of this Role Profile are there to give you an understanding of what skills, knowledge and experience we would like you to bring with you and how you might succeed in your role.

We are a values based organisation, so reflecting our values in your evidence will support your application.

<ul style="list-style-type: none">• Good literacy and numeracy skills• Good knowledge of child development/ Parenting/ safeguarding/ child development or relevant topic.• Practical life skills relevant to the post (e.g. cleaning, cooking and budgeting.)• Ability to organise and prioritise own work to meet deadlines and changes in priority.• One to two years relevant experience (paid or unpaid) of working with children and/or families.• Use of a well-maintained and accessible vehicle for business use.	<ul style="list-style-type: none">• Ability to communicate and work in partnership with Children, Families and professionals.• Creativity and willingness to work in new and different ways to engage support and enable improved outcomes for children.• Ability to respect the contribution of others, working with children and families, establishing positive working relationships.• Confident, friendly and approachable• Non-judgemental• Flexible
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A day in the life

Your main priorities

As a Family Support Worker, under the guidance of the allocated case holder, you will be expected to work flexibly to implement aspects of the Child and Family plan to provide a practical service to families with children, across the service. This work will help prevent the need to receive children in to care and help return looked after children home.

It will require a Restorative approach to working *with* parents and children to develop positive behaviours and build confidence and self-sufficiency to resolve difficulties and sustain positive changes. The interventions you are required to complete will be identified through the social work assessment and may include aspects of budgeting, parenting, shopping, transport and other domestic duties.

Where necessary you will also be required to respond to immediate difficulties, in crisis situations, such as the provision of food, money, transport and or childcare etc. as identified by the Social Worker, Team Leader and or Service Manager.

You will also be expected to form positive relationships with families and children to work directly *with* children and young people from 0-18 years old to understand their life journey by devising child-focused life story books and later life letters (if required) and prepare them for independence.

Key duties

- To work *with* parents'/carers' to strengthen and develop their confidence and ability to care for their children by establishing positive age appropriate safe and sustainable routines and physical standards within the home.
- To work *with* parent/carers to resolve, and effectively manage their finances to enable the stable provision of essential food, warmth and shelter by signposting and where necessary supporting them to contact relevant agencies and services.
- To work *with* parents to help their children learn through safe and consistent care and opportunities to play and give parents advice and support on dealing with aggressive and difficult behaviour.
- Where necessary, and as directed, respond to immediate difficulties in crisis situations, such as the provision of food, money, transportation and or childcare etc. This may involve lifting and carrying duties.
- To complete referrals to other services/organisations and applications to obtain documents or essential items for children and their families as required.
- To work directly *with* children and young people from 0-18 years old to understand their life journey by devising child-focused

life story books and later life letters (if required).

- To build positive relationships *with* children and young people from 0-18 years old to access a variety of activities and opportunities, within the community. Acting as a mentor to give them the opportunity to express their views and or develop their self-care and self-presentation skills.
- To complete assessment tools with families to inform holistic social work assessments such as Home Conditions tool or Graded Care Profile.
- To work *with* social workers to complete visits to children and their families, including planned and duty visits, as required.
- To maintain clear accurate records of your interactions with the child and family and share information with other agencies, the allocated case holder and or manager in line with policies and procedures.

Date prepared/revised: 07/11/18

Prepared/revised by:

Health and Safety

To operate safely within the workplace with regard to the Council's health and safety policies, procedures and safe working practices. To be responsible for your own Health and Safety and that of other employees.

Equalities & Diversity

To work within the Council's Equalities and Diversity Policy, embracing through personal example, open commitment and clear action that diversity is positively valued, resulting in access for all by ensuring fair treatment in employment, service delivery and external communications.

Customer Care

To continually review, develop and improve systems, processes and services in support of the Council's pursuit of excellence in service delivery. To recognise the value of its people as a resource.

Training and Development

To identify training and development needs with your manager, taking an active part in your Personal Development and Review Plan. To access development opportunities as they arise and share learning with others and where appropriate, actively encourage a learning environment and development within others.

Policy

To work at all times within the established policies and practices of the Council, within the framework established by the Council Constitution and associated guidance.

Information Governance

Confidentiality is of prime importance. In the normal course of duties, the post holder will have access to personal and or sensitive information relating to service users, staff and contractors, as well as information of a commercially sensitive nature. Such information should not be communicated to anyone outside or inside the Council unless done in the normal course of carrying out the duties of the post. Disciplinary action will be considered where a breach of confidence and or data breach has been established.

All information obtained or held during the post-holders period of employment that relates to the business of the Council and its service users and employees will remain the property of the Council. Information may be subject to disclosure under relevant legislation.

To ensure information is shared safely and complies with information governance standards and associated legislation.